



## INTERNATIONAL STUDENT ENTRY REQUIREMENTS POLICY

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Villanova College is CRICOS registered (03693G) to provide education to international students who have obtained a student visa to study in Australia. Recruitment of students will be conducted at all times in an ethical and responsible manner and consistent with the requirements of the National Code 2018.

Villanova College will consider enrolment applications from students wishing to apply for a Student Visa, subject to compliance with minimum requirements and conditions set by Villanova College, and with legislative requirements of the State of Queensland and the Commonwealth of Australia, including any requirements to undertake extra tuition to learn English to meet the English language proficiency standard needed to enter mainstream classes. Enrolment at Villanova College is conditional upon full participation in the school curriculum as well as adherence to Villanova College policies as detailed in this document.

International students, who do not speak and write English as their first language, come to Villanova College having obtained satisfactory English test scores or through an accredited college offering the English Language for International students Courses (ELICOS). Usually this ELICOS course is undertaken in Australia. Currently, this is organised by our agents through whom an application to attend Villanova College is made.

Applications for enrolment must be made on Villanova College International Student Enrolment Application Form. This must be correctly completed and must be accompanied by the following documents to support the application:

- Copies of student report cards from the previous 1 years of study, including a copy of the latest student report;
- A completed Reference Form from the student's current or most recent School Principal is also required if the student's Report Cards do not record student behaviour or commitment to studies;
- Appropriate proof of identity and age;
- A completed Subject Choices Form if appropriate;
- Written evidence of proficiency in English as a second language
- Photocopy or scanned copy of passport page with name, photo identification, passport number and expiry date;
- Letter of Offer from another registered provider if applicable
- Enrolment Application Fee (non-refundable)

Where the above documents are not in English, certified translations in English are required, with necessary costs to be met by the applicant.

An application for enrolment can only be processed when all the above are in the hands of the International Students Co-ordinator.



Applications from overseas students are processed according to established policy and procedures and are dealt with on their merits. Failure to disclose details required as part of the application process may later result in cancellation of enrolment.

Assessment procedures include an evaluation of reports from previous schools and of English language proficiency. In cases where report cards are not available or are inconclusive for any reason, Villanova College will require relevant testing of the applicant to assess the application.

Onshore applications for Years 11 and 12, where the student is transferring from another CRICOS registered provider, will only be considered where the transfer, if accepted, allows the student to achieve a successful study outcome at the end of the enrolment.

Offshore applications for direct enrolment in the Senior Secondary School course will not be considered. Year 10 at Villanova College is a prerequisite for studying the Senior Secondary Course.

Villanova College requires evidence that the applicant's academic ability and English proficiency is sufficient to successfully meet the entry and curriculum demands of the intended course. Students undertaking a package of courses will have their academic and English language capabilities re-assessed prior to the commencement of each course in their enrolment package. This is a requirement under the 2018 National Code of Practice, Part B Standard 2.

Minimum academic and English language requirements are as follows:

Year Level	IELTS	TOEFL	AEAS	PTE Academic	EIKEN
Years 5 to 6	N/A	N/A	45+	N/A	N/A
Year 7	4	32	50+	30+	2
Years 8 to 9	4.5	35	57+	30+	2A
Year 10	5.5	46	70+	42+	Prep 1
Year 11	6	60	80+	45+	Prep 1



## Academic Requirements

1. Students must provide evidence of satisfactory academic performance appropriate to entry to the Year level requested on the Application for Enrolment or offered as an alternative point of entry by the College in a Letter of Offer.
  - a) For entry into Years 5 to 6:
    - i) Evidence of application to schoolwork and age-appropriate achievement in literacy and numeracy areas of the curriculum
  - b) For Year 7 – 11 students:
    - i) A pass level “C” grade or better for the majority of core subjects

## English Language Proficiency Requirements

1. Applicants are assessed individually based on the contents of their report cards and personal references and may also be required to undertake a language proficiency test set or an interview set by the College.
2. If supplied, Villanova College will assess evidence of English language proficiency presented by a student at the time of application but reserves the right to confirm the student’s English language proficiency through additional tests or interviews.
3. If not presenting appropriate evidence of English language proficiency at the time of application, Villanova College will assess the student’s application for entry based on satisfactory test results as follows:

English Language Proficiency Requirements								
Year Level	5	6	7	8	9	10	11	12
<b>BROWNS</b>	N/A	N/A	2	2	2	4	4	N/A
<b>UIL</b>	4	4	4+	4+	4+	5+	5+	N/A
<b>Shafston</b>	PEP3	PEP3	HSP3	HSP3	HSP4	HSP5	HSP5	N/A
<b>Charlton Brown</b>	N/A	N/A	HSP4	HSP4	HSP4	HSP5	HSP5	N/A



4. Students should note that if their language proficiency is below that outlined above, they may be required to undertake an intensive English language (ELICOS) course before beginning mainstream studies.
5. Those students who have undertaken an intensive English language course before beginning mainstream studies, will have their English language proficiency reassessed at the conclusion of the language course to ensure the student's level of proficiency is sufficient to allow them to commence their mainstream course.
6. Note that where a student cannot, or will not, meet the English language or academic requirements for entry into their first mainstream course, or a subsequent course undertaken as part of an enrolment package, Villanova College may choose to apply the Conditions of Enrolment outlined in the student's written agreement and the provisions of this Entry Requirement Policy-the outcome of which may result in the withdrawal of offer for enrolment on the grounds that entry requirements have not been met.

Alternatively, Villanova College may choose to offer:

- New mainstream enrolments-entry into a mainstream course at a lower year level.