

# PlayHQ: Step by Step Guide – Villanova Club Cricket - Term 4, 2024

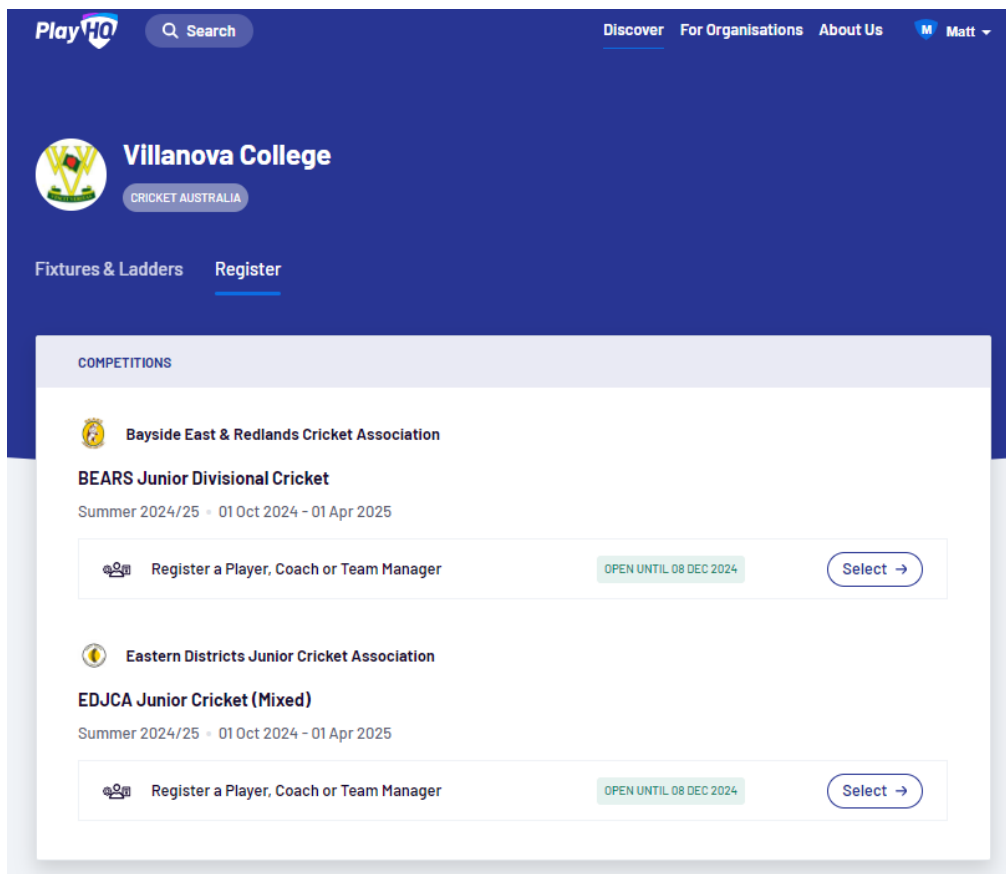
The registration process is managed through Cricket Australia's (CA) **PlayHQ** platform. Here are the key points:

- Parents/caregivers will need a PlayHQ account in **their name** (many will already this if involved in club cricket over the last 12 months).
- During the registration process you will be prompted to establish an account if you don't have one. You will then add your child/ren as player participants to your PlayHQ account.
- To complete the registration, you will need to have your credit card handy to pay a seasonal insurance fee of \$16.

Let's get started...

Firstly, choose your player's competition...

- For lads currently in Years 5 and 6 [select EDJCA](#)
- For lads currently in Year 7 and above [select BEARS](#)



The screenshot shows the PlayHQ website interface for Villanova College. The header includes the PlayHQ logo, a search bar, and navigation links for Discover, For Organisations, About Us, and a user profile for Matt. The main content area is titled 'Villanova College' and includes a 'Register' button. Below this, there are two competition options listed under the heading 'COMPETITIONS':

- Bayside East & Redlands Cricket Association**  
**BEARS Junior Divisional Cricket**  
Summer 2024/25 - 01 Oct 2024 - 01 Apr 2025  
Buttons: Register a Player, Coach or Team Manager (with a dropdown arrow), OPEN UNTIL 08 DEC 2024, and Select →
- Eastern Districts Junior Cricket Association**  
**EDJCA Junior Cricket (Mixed)**  
Summer 2024/25 - 01 Oct 2024 - 01 Apr 2025  
Buttons: Register a Player, Coach or Team Manager (with a dropdown arrow), OPEN UNTIL 08 DEC 2024, and Select →

Once you have selected your competition, you will be led to a page that looks like this...

Villanova College  
CRICKET AUSTRALIA

Register to Villanova College as a:

Player, Coach or Team Manager

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**Season information**

BEARS Junior Divisional Cricket, Summer 2023/24  
Bayside East & Redlands Cricket Association  
01 Sep 2023 - 31 Mar 2024

**Pricing information**

Villanova College offers the opportunity to participate in term 4 zone cricket to students currently enrolled at the school. This product is for those students playing in the BEARS divisional competition only.

Parents/Guardians must complete the online "Parental Consent to Play - Zone Cricket" form, which is located on the Villanova AIC Cricket page. This includes information on season fees and payment method via the School's payment systems.

**Additional information**

If you are not currently a student at Villanova College, please do not proceed with this registration process as we are unable to approve any such requests.

**Get started →**

Click on the '**Get started**' button at the bottom of the competition summary. There will be three likely scenarios:

## Scenario 1 – Not previously used PlayHQ

At this point some of you will need to **sign up** to PlayHQ.

A full step by step guide is available by [clicking here](#) and scrolling down approximately 1/3 of the document to the section pictured below and follow on from there.

CRICKET AUSTRALIA

Please log in with your PlayHQ account

Email\*

Please type

Email is required

Password\*

Please type

Password is required

I don't have an account yet

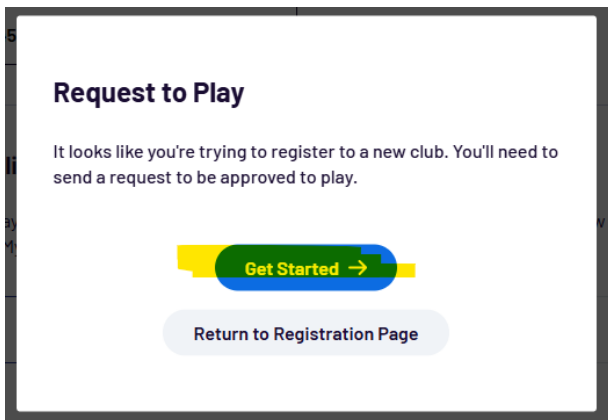
**Create an account**

**Log In**

Forgot password?

## Scenario 2 – If you registered for Winter Cricket in 2024 or are still registered to your club from summer 2023

- You will need to complete a Request to Play > **'Transfer'**
- Villanova will become your new 'Home' club for the 2024-25 summer season
- **IMPORTANT:** The 'Transfer' does not affect the balance of the player's winter season – they are still registered with their winter club



### Request to Play

**EDJCA Junior Cricket (Mixed), Summer 2024/25**  
**Eastern Districts Junior Cricket Association**

Select one of the options below to proceed. Your request will be reviewed and once approved, you'll need to complete registration to be able to play at your new club.

<p><b>Transfer</b></p> <p>A transfer changes the club you play for. If approved, this will cancel the current registration at your current club.</p> <p><a href="#">Select</a> <input checked="" type="radio"/></p>	<p><b>Season Permit</b></p> <p>A season permit won't change your club, but will also allow you to play for Villanova College for the rest of this season.</p> <p><a href="#">Select</a> <input type="radio"/></p>
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[Submit Request to Play](#)

## Scenario 3 – If you have already registered for a Summer 2024-25 competition (such as BMC/Tavs/Premier Grade Cricket) but also wish to play for Villanova

- You will need to complete a Request to Play > **'Season Permit'**
- Villanova will become your 'secondary' club for the 2024-25 summer season

### Request to Play

EDJCA Junior Cricket (Mixed), Summer 2024/25  
Eastern Districts Junior Cricket Association

Select one of the options below to proceed. Your request will be reviewed and once approved, you'll need to complete registration to be able to play at your new club.

#### Transfer

A transfer changes the club you play for. If approved, this will cancel the current registration at your current club.

Select

#### Season Permit

A season permit won't change your club, but will also allow you to play for Villanova College for the rest of this season.

Select

[Submit Request to Play](#)

## Having trouble...

If you have difficulties with PlayHQ, support is available from:

- [Play Cricket Support](#) webpage or by phoning **1800 274 25 38**

## Other questions and helpful links:

- If I register for Villanova can I play for other clubs eg a Sunday T20 comp?

Yes, once registered with Villanova you can request a “Season Permit” allowing the player to be active in more than once club, comp or association.

- Can I link a MyCricket ID outside of the PlayHQ registration process?

Yes, the link below describes the steps

[Linking your Child's MyCricket ID to their PlayHQ Account \(PlayCricket App\) – Play Cricket Support](#)